



Human Resources

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

POSITION: **COURTHOUSE SECURITY OFFICER**
DEPARTMENT: Harrison County Sheriff's Office
DATE POSTED: 08/28/25
CLOSING DATE: Open until filled
HIRING SALARY: **\$51,096 annually**
(LATERAL ENTRY HIRING RANGE: \$52,584-57,321)

POSITION OVERVIEW

Provides armed security to the Harrison County Courthouse and other County buildings as necessary and performs other duties as apparent and/or assigned. Maintain a visible, armed presence to deter threats and respond to emergencies within and around the courthouse. Monitor entrances and screen individuals for weapons, contraband, or prohibited items using metal detectors and X-ray machines. Conduct stationary and roving patrols throughout courtrooms, lobbies, and exterior perimeters to detect suspicious activity. Serve as escorts for judges, jurors, or high-risk individuals during court proceedings or transfers.

EDUCATION/EXPERIENCE

High School Diploma/equivalent and TCOLE Basic Peace Officer certification. Must maintain a physical condition necessary for the proper performance of duties, with or without an accommodation; must be able to maintain composure during situations of conflict and have a public service attitude and ability to interact in a courteous and professional manner with a wide variety of individuals.

LICENSE / CERTIFICATION

TCOLE Basic Peace Officer Certification
Valid Texas Driver's License

ADDITIONAL INFORMATION

Must successfully complete background check, post-offer drug screen, physical condition evaluation and/or other testing in accordance with Harrison County policy and/or as authorized by law.

Benefits: Medical/Dental/Vision/Life
PTO/Vacation/Holiday/Sick Leave
TCDRS Retirement and optional 457 retirement

Hours of work: Shift work including nights and weekends

HARRISON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

SUBMIT APPLICATION TO:

HARRISON COUNTY HUMAN RESOURCES
200 W. Houston St., Room 328
Marshall, TX 75670
hrassist@co.harrison.tx.us

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